



**Saginaw Township Community Schools**  
Saginaw, Michigan

**INVITATION TO BID**

- Project:** The Saginaw Township Community School District is seeking proposals for Catch Basin and Asphalt Repairs at Heritage High School and Transportation Sites and the Construction of an Asphalt Pathway at White Pine Middle School.
- Bid Documents:** Bid proposal and specifications can be obtained by qualified bidders at the office of William A. Kibbe & Associates, 1475 S. Washington Avenue, Saginaw, Michigan 48601 at a non-refundable charge of \$15 for each set if picked up, or \$25 if mailed. Phone: (989) 752-9000  
Fax: (989) 752-5002
- Due Date & Place:** August 9, 2006  
2:00 PM  
Attn: James Stone, Supervisor of Buildings and Grounds  
Saginaw Township Community Schools  
Board of Education Office  
3465 North Center Road  
Saginaw, MI 48603
- Envelope:** Mark Sealed Envelope: **"Heritage/Transportation Asphalt-Catch Basin Repairs, White Pine Asphalt Sidewalk Construction Bid"**  
**NO PHONED OR FAXED BIDS WILL BE ACCEPTED**  
  
Bids will only be accepted from vendors who are licensed by the State of Michigan
- Inquiries:** Contact Terry Gregory at William A. Kibbe & Associates  
Phone: (989) 752-5000 or Fax: (989) 752-5002
- Insurance:** Upon award of contract, contractor shall furnish a certificate of insurance naming the Saginaw Township Community Schools as an additional insured for commercial general liability insurance and must be on file in the Business Office before any work is performed. We also require proof of Worker's Compensation coverage with Saginaw Township Community Schools named as a certificate holder. The required policies and certificates are to be endorsed to give the district at least 30 days notice of cancellation or material reduction of insurance coverage. The preferred General Liability insurance limit is \$1,000,000. If you do not have this limit, please send a letter of explanation detailing the reasons you feel our limits are appropriate.
- Permits:** Bidder is responsible for obtaining all required permits and licenses.
- Taxes:** Price quotes should exclude State and Federal taxes.
- Obligations:** Bidder must represent to the district that it provides for its own employee withholding for state and federal taxes, it's own unemployment and workers disability compensation, and all other tax and regulatory requirements, whether federal, state or local, with respect to its business or employees.
- Withdrawal:** No proposal may be withdrawn for a period of 90 days after public opening.
- Right to Reject:** Saginaw Township Community Schools reserves the right to accept or reject proposals, waive any irregularities therein, and to award the project to other than the low bidder in the best interest of the Saginaw Township Community School District.
- Affidavit of Bidder:** All bids are required to be accompanied by a sworn and notarized Affidavit of Bidder (form is included in bid documents) disclosing any familial relationship that exists between the owner or any employee of the bidder and any member of the Saginaw Township Community Schools Board. Any bid that does not include the sworn and notarized Affidavit of Bidder will not be accepted (pursuant to MCL 380.1267(3)(d)).
- NOTE:** **BIDDER MUST USE THE BID DOCUMENT PROPOSAL FORMS FURNISHED BY THE SAGINAW TOWNSHIP COMMUNITY SCHOOL DISTRICT, AS NONE OTHER WILL BE ACCEPTED.**

James R. Stone, Supervisor  
Buildings and Grounds Department

July 31, 2006

